

Selectboard Meeting Minutes  
September 26  
Town Office, 227 Justin Morrill Highway, Strafford, 05072

Selectboard Participants in Person: Jeff Solsaa, Kelly Harman, Mary Linehan  
Participants in Person: Art Hatchett  
Participants via Zoom: Josh Kahan John Frietag

Meeting called to Order 6:01pm

1. Public Concerns: none
2. Highway:
  - a. Oct 1 meeting to review and discuss the RFP's for road repair
  - b. Road crew budget in good shape for the rest of the year
3. Approve Minutes from 9/12:
  - a. Linehan makes a motion to approve the minutes with correcting a few clerical errors. Solsaa seconds and all approve
4. Draft Audit report-:
  - a. Bragg updated the Board on progress and feedback from the audit.
    - i. Generally completed and submitted and overall positive results
    - ii. Feedback included four material weaknesses:
      1. Need the inventory of roads and bridges to be added to the asset schedule,
      2. recognition of revenue in correct years,
      3. policy needs to be created general journal entries,
      4. School District true-up process along with other recommendations on procedures
5. Winter Parking Ban Ordinance Update:
  - a. With the attorney for some minor edits and additions
6. New Dog Ordinance:
  - a. Document under review by VLCT legal
7. Zoning Violation Update:
  - a. Complaint was made to the board about renters living circumstances on land owned by resident. No permit was issued to allow renters on the property. Further there is no running water for the renters. Zoning commission to discuss with the owner.
8. Selectboard assistant job description update: no update
9. Budget accounting letter for Town committees:
  - a. Letter to be sent to each committee to provide accounting for past year's expenditures and for upcoming budget request. This does not include vendors or individuals.
  - b. Linehan motions to approve the letter with a few edits, Solsaa seconds, all approve

10. Annual Performance Review;

- a. To be scheduled for October

11. Acknowledgement of Correspondence:

- a. All acknowledged
- b. Sue Coburn has resigned from the South Royalton Senior Center. Replacement recommendations to be discussed

12. Other:

- a. Town office close Wednesday Oct 2, 2024.

Motion to adjourn at 6:38 by Solsaa, Linehan seconds, and all approve.