

**Draft**  
Selectboard Meeting Minutes  
June 27, 2024  
Town Office, 227 Justin Morrill Hwy. Strafford, 05072

Selectboard participants in person: Toni Pippy, Jeff Solsaa, Andrew Duncklee, Kelly Harman, Hannah Levinger

Participants in person: Lisa Bragg, John Echeverria, Phoebe

Participants via Zoom: Judie Englander, Tracy McFadden, Simon Willbanks, John Freitag, Shawn Harlow, Betty-jo Duncklee, Erin M, Stephanie Slayton

Meeting called to order 6pm

Public Concerns: none

Highway Dept Update

Roads, equipment and roadside mowing the Highway Dept is out and about mowing and replacing culverts and ditching

Freeman Bridge- we are awaiting the final documents from the engineers

Van Dyke and Ward bridges Jeff Solsaa reached out to Daniels for mitigation and replacement quotes

Jeff Solsaa moved to approve the addition of replacing another culvert identified by Northwoods Excavation that is in poor condition for the price of \$6,450.00. Hannah Levinger seconded the motion. All approved and the motion passed.

Approve Driveway permits Toni Pippy moved to approve the driveway permit submitted to the Selectboard. Jeff Solsaa seconded the motion. All approved and the driveway permit was approved.

Repeater update: the final agreement is still being worked on

There was discussion around the use of Jake brakes by large trucks within the Town of Strafford. Selectboard will ask Ed Eastman for help assessing the situation.

Approval of minutes Toni Pippy moved to approve the minutes of the June 13<sup>th</sup> meeting with the following changes: The project on Brook Road is not to grind down the pavement, the project is to replace culverts that are in poor condition. Jeff Solsaa seconded the motion. All approve and the minutes were approved. Jeff Solsaa moved to approve the minutes of the June 20<sup>th</sup> emergency meeting with changes for typos and misspellings. Toni Pippy seconded the motion. All approve and the minutes were approved.

Unlicensed Dogs- letters went out to all delinquent owners at the cost of \$90.00. Three people then came in and completed the licensing paperwork. Toni Pippy moved to issue citations for non-compliance of town ordinance. Jeff Solsaa seconded the motion. All approved and citations will be issued to all owners of unlicensed dogs.

Open Meeting Law requirements- the Selectboard discussed the new requirements handed down from the State government, and potential new technology that might be needed to comply with the new law. No action taken.

Grants Process proposal- Stephanie Slayton advised the board about current bottlenecks in our grant process and suggested that Town resources might be better spent on adding another position to help coordinate information gathering for current and future grants. Stephanie agreed to put together some job responsibilities for a new position that will help with the grant process.

Town Office and town office grants next steps- There is work being done towards a potential renovation grant , the Selectboard still need to scope the work that needs to be done and meet with Engineering firms that are familiar with this project to see what options are available to us.

Review Selectboard To-Do list- The list was reviewed and Selectboard members volunteered for each outstanding item on the list.

Liaison Updates – Jeff Solsaa had a discussion with Aaron Dotter and the trash pickup will remain at the Fire Station. Also, the Fire Dept will be looking for more quotes for reprogramming their radios to use the new repeater.

Winter Parking Ban discussion- The Selectboard discussed the possibility of a Winter Parking Ban Ordinance. Jeff Solsaa moved to create a winter parking ban from 9pm to 9am and will cover the following areas:

- around the common
- the parking spaces across the road from the Tyson Gym
- all the parking spots across the road from Coburn's Store

Andrew Duncklee seconded the motion. All approved and the motion passed.

Acknowledgement of Correspondence:

- a) John Echeverria, RE: Town Office Plan C
- b) Paul Kifner, RE: Better Places Grant research with Stephanie for the Town House
- c) Patricia Kumari, Director, Friends of the Morrill Homestead, RE: Ed Center Update
- d) Willis Phelps, RE: Repeater Agreement
- e) Aaron Dotter, Chief, Strafford Fire and Rescue, RE: a couple of things from the Fire Dept meeting
- f) Erin MacPhail, RE: Truck Jake Brakes
- g) Susan Barrett, Executive Director, Green Mountain Care Board, RE: Healthcare-Community-Meetings, July 9 to August 5
- h) Jill Remick, Director, Property Valuation and Review, State of Vermont, RE: 2024 Reappraisal Order

Hannah Levinger moved to adjourn the meeting. Kelly Harman seconded the motion. All approved and the meeting adjourned at 8:53pm

Recording clerk Andrew Duncklee